



CAREA (Central Alberta Rural Electrification Association) is a member-owned rural power provider. At CAREA, we are committed to finding new, more economical ways to provide our members with fast and efficient electrical service. We strive to be the preferred utility service provider in rural Alberta, as well as a preferred employer. The CAREA team is dedicated to the realization of our values: community, respect and integrity, excellence, safety, commitment, and technology. These values provide the foundation that allows us to recognize and accomplish our Vision, Mission and Goals. Come join our team!

SAFETY MANAGER

Innisfail, AB

This position reports to the Standards Manager. The Safety Manager has the overall responsibility to ensure safety programs and plans are in place and are being adhered to for the entire organization. The Safety Manager will provide safety consultation and expertise to all areas of the organization where required and will be seen as the authority and leader in safety for our organization. As such, you will be responsible to:

- Develop and monitor the entire safety program for the Association
- Develop and maintain HS&E Manual and Corporate Safety Manual
- Develop, maintain and train all staff on Emergency Response Plan
- Attend all staff Safety Meetings and make short presentations at each meeting
- Ensure our program is compliant with OH&S standards and provide updates to the program and to all staff when OH&S standards are updated
- Provide leadership to staff in developing safe work practices and procedures
- Develop and maintain the Safety training standards and Worker Safety standards for the organization and ensure compliance at all levels.
- Conduct and coordinate overall audit of the safety program annually for COR certification
- Develop worksite inspection standards for entire organization. Conduct worksite inspections for all staff. Provide analysis and recommendations for unsafe worksite practices at the all levels
- Conduct incident investigations when required, and provide leadership for others that are required to do investigations. Make recommendations for changes in equipment or processes to correct unsafe conditions
- Meet provincial standards on safety reports including the frequency and type of incidents
- Develop and conduct orientation for contractors which would include safe work practices, standards and hazard assessment. Perform regular worksite inspections to ensure contractors are in compliance with the safety standards
- Responsible develop and maintain pre-qualifications for all contractors
- Develop and provide safety training material when applicable
- Ensure organization is in compliance to OH&S safety legislation. Develop process for change to ensure compliance, where applicable

“Providing efficient energy services to rural Albertans”

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- Provide safety orientation and follow-up for all new employees hired
- Produce internal and provincial reports as necessary
- Prepare budget for safety at the corporate level
- Involved on Safety Codes Committee and the Alberta Electric Utility Safety Association Committee
Provides a written report to all Managers, other REA's and staff after each meeting
- Required to be on call for any emergency situations, a vehicle will provided to you

REQUIREMENTS

As the ideal candidate, you will have:

- COR certification or NSCO
- Strong written and verbal communication skills
- Strong Computer skills
- CRSP certification is beneficial
- In depth knowledge of the Electrical Utility Industry safety practices is preferred
- SCO certification is not mandatory but may be beneficial in this position.

For additional information or to forward your cover letter and résumé, please e-mail opportunities@cenera.ca or contact Jennifer Isotti at 1.800.387.8797 or 403.294.3780.

